

RESIDENT NEWSLETTER

Keeping Our Community Maintained

One of the many benefits of living in a rental community is to have on-site maintenance personnel. Help us help you, by reporting any maintenance related issues to your management staff as soon as you notice them.

To report these matters you will want to fill out a Maintenance Request Form which you can find on the community website under the "residents" section. If you don't have internet access you can get this form from the on-site management staff.

When filling out this form provide as much detail as possible and make sure to indicate if you prefer to be home during the repairs so we can schedule the appointment.

Keep in mind, we do our best to complete requests within 24 hours, but it is sometimes necessary to prioritize repairs based on urgency and can occasionally take a few days to get to your request.

Check Smoke Detectors

Take a moment to make sure your family will be alerted in the case of a fire.

Test your smoke detector by pressing the button on the cover of the device. The alarm should sound briefly to signify it is working (if the battery is low, the alarm will "chirp" about every 30 seconds)

If your smoke detector stops working, notify management immediately!

Remember, smoke alarms are there for your safety and should never be removed or tampered with. Should you have any other questions, feel free to talk to your on-site manager.

Air Conditioner Removal

As cooler weather creeps our way, please keep the following in mind.

All window air conditioners must be removed by October 31st.

You are responsible for the proper storage of your air conditioning unit.

Air conditioning units may be re-installed after May 1st.

Please contact your on-site management team with any other questions or concerns regarding your air conditioning unit and it's removal.



OCTOBER 14TH: COLUMBUS DAY

"In 1492 Columbus sailed the ocean blue"

OCTOBER 31ST: HALLOWEEN

This holiday dates back thousands of years. Why do we wear costumes? Hundreds of years ago when people went out after dark they thought they could fool the spirits by going around in costume.

Candle Safety

Candles can create a warm ambiance in your home, but a lighted candle is also an open flame and a potential fire hazard if not carefully monitored.

A study by the U.S. Consumer Product Safety Commission suggests that **85% of all candle fires could be avoided if consumers followed three basic safety rules:**

Never leave a burning candle unattended

Never burn a candle on or near anything that might catch fire

Keep candles out of reach of children and pets

Preparing for Fall

In preparation for the cooler days and chillier evenings we wanted to take the opportunity to give you some tips for preparing your home for Fall.

- ✓ Test your smoke/carbon monoxide alarms. If they don't work or are missing, report it immediately.
- ✓ Make sure all heat emitting devices such as: furnaces, water heaters and portable heaters have at least 3 feet of clearance from any window coverings, furniture, or other objects. Improper clearance can pose a fire risk.
- ✓ Clean and store patio furniture that might still be outside. Taking proper care of outdoor furniture in the cooler months ensures they'll last a long time.
- ✓ Remember to keep doors and windows closed when using your heaters. Open exterior doors and windows wastes electricity and can lead to larger electricity bills.
- ✓ Be sure to submit a Maintenance Request for any issues related to air or water leaking as soon as possible to ensure a lower heating bill and to reduce the risk of any potential damage to your home.
- ✓ Vacuuming regularly and using your exhaust fans are great ways to reduce moisture in your home during the colder months when condensation can build up.
- ✓ Giving your home a good "Fall Cleaning" can help to reduce dust and allergen build up that may have occurred during the warmer season when windows and doors may have been left open.
- ✓ If you have a fireplace, check the damper to make sure that it closes and opens easily. Before using the fireplace make



Halloween Safety

For many people, autumn events like Halloween are fun times to dress up in costumes, go trick-or-treating, attend parties, and eat



yummy treats. Below are a few tips to help keep the festivities fun and safe for everyone.

- 🏠 **Never trick-or-treat alone.** Travel in groups or with trusted adults
- 🏠 **Plan your entire route** and make sure your family knows what it is
- 🏠 **Always travel with a flashlight, glow stick or reflective tape** to make sure you can easily be seen by passing vehicles
- 🏠 **Always look both ways before crossing** the street. Cross the street at a corner or a crosswalk
- 🏠 **Never go inside a house.** Accept treats only in the doorway
- 🏠 **Check all candy before you eat it.** If the candy wrapper has been broken or tampered with throw it away
- 🏠 **Do not play near candles** or lit jack-o-lanterns
- 🏠 **Stay on sidewalks and driveways.** Do not take shortcuts through yards, alleys or parks.
- 🏠 **Walk, don't run** to avoid tripping and make sure your costume doesn't drag on the ground

For more Halloween safety tips, you can visit www.halloween-safety.com

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