



May 1, 2018

Dear Resident,

As warm weather nears, we would like to take this opportunity to remind you of the Air Conditioner Installation guidelines, which you will find a copy of on the reverse of this letter. Long term residents will note that our guidelines are evolving to favor of portable air conditioning appliances rather than through-the-window air conditioning appliances.

The safety of our residents is always our first priority. After much research and consideration, it has been found that portable air conditioning appliances offer a much safer alternative for keeping dwellings cool as they do not block operable windows which can be used for emergency egress in the event of an emergency.

Beginning Spring 2018, window-mounted air conditioning appliances will no longer be permitted.

We took the following into consideration to help make this decision:

- Safety concerns for improperly installed window air conditioning units
- Possible electrical system overloads from window air conditioning units which are often designed for larger electric circuits
- The proper installation and use of ducting for a portable air conditioning unit does not impede the use of an operable window as an emergency exit route; a large, through-the-window air conditioner does represent an obstacle to both exiting residents and first responders
- Installation related damage is far less likely to occur with a portable air conditioning unit

If you are a resident with a move-in date prior to the spring of 2018, and if you believe following these new guidelines presents an undue hardship, please see the reverse of this letter and contact your site manager.

We appreciate your cooperation and assistance in assuring the safety of all residents of the property in which you reside, including your family members. Should you have any questions or need further information regarding this change, please visit with your site manager.

Thank you,

Cambridge Real Estate Services